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Green Bytes

*Published by the GVR Computer Club
921 W Via Rio Fuerte
Green Valley, AZ 85614
520 625-4508*

November 2018

GVR Computer Club Hours

Winter Hours Start November 1

Mon-Fri: 8:00-4:00 pm, Sat: 8:00-12:00 pm, Sun: Closed
The Club will be closed from Nov 22 through Nov 25 for Thanksgiving.

Next General Meeting: Tuesday, November 20, at 1:30 pm
in the Anza Room, located on the upper level of the Santa Rita Springs
Recreation Center. The speaker is Gene Barlow on the topic of Acronis.

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Message from your President

Dear GVR Computer Club Membership,

When I joined the GVR Computer Club just shy of two short years ago I happily marched

back to the Mac Lab every week and joined my “cult.” Then something important happened about three months ago when I got a tour of the entire Computer Club. I was amazed! We truly have so much to offer our members through classes, hardware and software, resources, tech help, etc., that I want everyone to know what we are all about.

Please visit our website -- ccgvaz.org -- and share it with others.

Follow us on Facebook -- www.facebook.com/groups/945033082311383

and Twitter -- [@GvrClub](https://twitter.com/GvrClub) -- to get up-to-date Club and technology news.

Lastly, [please view our new promotional video](#) and catch the excitement as we begin our extended hours with too many offerings to mention here.

I hope the GVR Computer Club is your happy place too.

Kathy Arnold



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Club News

>> Interested in taking a free class? [Click to view the class calendar.](#)

>> Attn: Mac Monitors

[Click to view the Mac Monitor Calendar.](#) To make changes, contact [Kathy Arnold.](#)

>> Financial Report, as of September 30, 2018, provided by Jerry Ferris:

Computer Club Financial Report

Balance on 08/31/2018	\$ 64,531.67
Income	\$ 456.87
Expense	\$ 644.50
Balance on 09/30/2018	\$ 64,344.04

>> Recent issues of *Green Bytes* can be found at ccgvaz.org/green-bytes-newsletter.

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Free 2018 Fall Virtual Technology Conference (VTC)

This fall's VTC, held by APCUG, is on Saturday, November 3, from 10am to 12pm Arizona

time. Registration is free, and you can attend classes from the comfort of your own home using your computer or tablet.

The conference uses 'Zoom Client for Meetings' software. Your web browser will automatically download the software when you start or join your first Zoom meeting or you can also [click here](#) to download the software in advance.

The sessions are 50 minutes in length and offer attendees the opportunity to ask questions via a chat window.

Track 1:

10 AM: If it's Connected, it needs to be Protected!

11 AM: Cut the Cord -- Things to Consider Before Firing Your Cable Company

12 PM: Excel Magic

Track 2:

10 AM: Take Control of Your Passwords

11 AM: Hands-on Demo – Windows 10, October Release

12 PM: Digital Literacy with TechBoomers

[Click to register -- it's free!](#)

[Click to read about the presentations and the presenters.](#)

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Volunteering!

We are a self-supporting club that relies on our volunteers to keep things fresh and running smoothly. If you are interested in volunteering, please let us know!

- Perhaps you want to know more about becoming a Front Desk or Mac Lab Monitor.
- Would you like to share your skills and experience with other club members, either in a one-on-one setting or in a computer lab?
- Could you write short articles for this *Green Bytes* newsletter or help proofread it before it is sent out?
- Do you want to help out, but aren't sure how your skills might be best used?

You can click here to fill out the online form: ccgvaz.org/volunteer-sign-up-form

Or, contact Mike Kearns at gyrcomputerclub@gmail.com and let him know your area of interest. He will make sure that the appropriate person gets in touch with you.

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How to Sign Up for Hands-on Classes

There are many classes listed on the [Club Calendar](#). You don't have to sign up for many of them. However, you need to register for Hands-on Classes offered in the Agave and Pecan rooms during December, January, February and March. Note that Club membership is required to attend Club classes.

How to sign up for classes using Electronic Registration:

1. Go to our club website: ccgvaz.org
2. Hover over **Classes & Events**.
3. Click on **Class Registration Form**.
4. Scroll down and click on **Click for Electronic Registration Site**.
5. Scroll to your class of interest.
6. Click on the class name.
7. Scroll and read **Event Details**.
8. Click the **Register** button.
9. Enter all required info.
10. Click **Complete Registration**.
11. Click the close button on 'Share on Facebook'.
12. Read the information and record your event on your personal calendar.
13. Close your browser tab when finished.

Note that you can practice registering using the 'On-Line Registration Practice' option.

If you need further assistance, contact Marge Clark at (520) 399-9336.

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Ernie's Mac Tips

How to Check iPhone Storage

[Click to read this article.](#)

Creating iCloud Email Aliases

[Click to read this article.](#)

Creating Video Slideshows in Photos

[Click to read this article.](#)

iPhone & iPad: How to Convert a Photo to PDF

[Click to read this article.](#)

Five tips to get much more out of Apple Notes on iOS and macOS

[Click to read the article.](#)

To see all of Ernie's Mac Tips, organized into folders by topic, visit tinyurl.com/ErniesTips. Just double-click on any folder name to see the links for those tips.

Tip: Having trouble with the URLs not working in the “Tips” above? Copy the heading of the story you want to read and put that into the browser. This also works if you can’t open an article in your favorite on-line news outlet.

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Android Special Interest Group

This Special Interest Group focuses on many uses and ways members can use the Android system on their Smartphones and/or tablets. Sample topics covered are:

- What is Android compared to Apple Devices
- Basic Android Phone functions and navigation
- How to choose Android Apps and where to get them for your device
- What's new in the Android World?
- Q & A

Each student may obtain a free DVD filled with numerous Tutorials on Android Smartphones or, if they wish, they can bring a flash drive to class to copy the contents of the DVD.

Since there are so many Android Smartphone manufacturers with models that are operating various versions of Android out there, we may not cover the features of any one particular Smartphone.

Session Dates: Dec. 7 and Feb. 8 at 1:00 pm in the Lecture Room

Instructor: Bob Ogus

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Phishing Emails: Do's and Don'ts

from a Harvard University's email to its alumni, used with permission

What happens if you receive a phishing email that suggests that an account of yours has been hacked?

A phishing email is an attempt by someone to try to obtain personal information, like a password, for one of your accounts. Phishing attempts are on the rise in general as hackers try different methods to obtain personal information.

The scams we're seeing now are variants of a known phishing attempt where the people contacting you get your password from well-known data breaches and then use it to make you believe your computer or other personal account has been compromised. In this type of scam phishers include one of your legitimate passwords (current or past) in their email to you, making you more likely to engage. In reality, this password was unearthed during a previous data breach that may even be years old, like this [LinkedIn breach](#) in 2012.

What should you do if you receive a phishing email?

First, do not pay the ransom.

Second, if a password is mentioned in the email, change the password mentioned anywhere it is still in use.

Third, delete the phishing message you received. Do not click on any links in it or open any attachments that might have been included. This is how the phishers collect more personal data.

Finally, there are additional optional steps to further increase your security:

- Use unique passwords for each site. A password manager, such as [LastPass](#), makes it much easier to do this.
- Enable two-factor/two-step on personal accounts where it is offered.
- Find out what breaches have information involving your email. You can check this at <https://haveibeenpwned.com>. This site gathers public breaches and allows people to search to see if their email was included in any of them.

Below are some tips on spotting future phishing scams.

Spotting a Phishing Attempt

Phishing can come in many different forms, from obvious-to-spot frauds to sophisticated deceptions, but they share some common characteristics. Before you click a link, consider if the message you are reading contains these suspicious attributes:

- Sense of urgency and time constraint
- Fear of losing money or winnings
- Requests to verify accounts or credit card numbers
- Communication from services you do not use
- PDF attachments from businesses
- Generic email providers
- Poor grammar and spelling
- Confirmations that lack details, such as delivery locations or travel dates
- Any emails from the IRS

- Unexpected, but out of character, emails from people you know
- Files or links that require you to download additional software to view them
- Close, but not quite right, links

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Membership Renewal

Your GVR Computer Club membership dues are payable by the end of the year. To pay your dues, you can come to the Club and a monitor on duty will assist you, or you can complete the renewal form online and bring it or mail it to the Club.

[Click here to download the fillable Membership Form.](#)

(Use either Google Chrome or Internet Explorer to fill it out online.)

Print the form and bring it with your payment to the Club.

You can also mail the form and your check to:

GVR Computer Club
921 West Via Rio Fuerte Drive
Green Valley, AZ 85614

A Single Membership renewal costs \$25, and a Family Membership costs \$35.

If you have any questions, call the Club at 520-625-4508.

If you have a Single Membership and wish to add a person in your household to create a Family Membership, refer to the Membership Form for guidelines.

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Your GVR Computer Club Team

To contact any of the individuals below, please email gvrcomputerclub@gmail.com.

Officers

Kathy Arnold, President
Mike Kearns, Vice President
Juanita Kauffman, Secretary
Jerry Ferris, Treasurer
Ernie Cox, Purchasing
Jay Adams
Terry Flanagan

Head Monitors

Mike Kearns, Head Monitor

Terry Flanagan, Assistant Head Monitor
Kathy Arnold, Monitor Committee (Mac)

Webmasters

Claire Amato
Kathy Arnold
Lee Laughner

Green Bytes Editor

Dorothy Fitch

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Green Bytes is published once a month from September through April by and for members of the GVR Computer Club,. Annual Club dues are \$25/individual or \$35/family, payable before January 1. Tenant memberships are available.

Send submissions (articles, announcements, or letters to the editor) to 921 West Via Rio Fuerte, Green Valley, AZ 85614, or to Dorothy Fitch, Newsletter Editor, at newsletter@ccgvaz.org. Submission by email preferred, or on CD, using any common PC word processing program, or in RTF format. The deadline is the 20th of the prior month.

Green Bytes is an independent publication of the GVR Computer Club and is not affiliated, sponsored, sanctioned or associated with any commercial interest. Opinions, statements, positions, and views stated herein are those of the authors only.

The GVR Computer Club is a member group of [APCUG](#), Association of Personal Computer User Groups, a worldwide organization that helps groups devoted to the world of technology including computers, tablets, smartphones, digital photography, genealogy, etc. by facilitating communications between member groups and industry vendors.



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